



# MINUTES

International Chinese Society for Physical Activities and Health

Friday, December 08, 2023 (8:30–10:33 PM ET)

**In Attendance:** Weiyun Chen, James Zhang, Weidong Li, Jiling Liu, Yang Bai, Meiyuan Chen, Yuanlong Liu

## 1. 8:30-8:45: Editor-in-Chief, Yuanlong

- Reflected on growth of IJPAH
  - Published two volumes including six issues (10 invited papers, 6 papers in special issue, 12 submitted papers)
  - 86 abstracts to be published
  - To date, 6767 total downloads, 5514 in last year, 53 in past week
- Financial report
  - Planned to send the balance of \$884.17 back to ICSPAHA at the end of year
- Brief suggestion **on the future growth of the journal**
  - Trust editor and editorial board by providing full financial and moral support
  - Promoting IJPAH relies on every individual's effort
  - Editorial board members must make real contribution
  - Prioritize support for editor
- EC edited all accepted abstracts; editors (Yuanlong and Bo) will process until publication

## 2. Approval of Nov. Meeting Minutes – Approved by all

## 3. 8:45-9:00: The 2024 ICSPAHA Conference – Keynote and Dean's Forum

- Weiyun:
  - Keynote speakers for the Keynote speaking sessions:
    - US: Paul and Pamela confirmed invitation; UM Dean looking for potential speakers; invite Zan as a keynote speaker; propose to invite Senlin and Tao
    - China: Ji, Xiaozan, Xiaoming, Bingshu
  - Presenters for the Dean's Forum:
    - US: Paul confirmed; UM Dean interested and will solicit 3-4 more; Marlene and Zan agreed; Xihe interested
    - China: Waiting for BSU to decide panelists
  - Follow up meeting with China Divisions and, esp., send private messages to Northeast Division for involvement

## 4. 9:00-9:30: The 2024 ICSPAHA Conference – Abstract submission and review

- Jiling:
  - 119 abstracts submitted
- Weiyun
  - Review of abstracts on a rolling basis



- Review abstracts submitted prior to 12/15 in Jan.
  - James
    - Yang and James will provide a list of reviewers
    - Allot one week for reponses and two weeks for review
    - Revised Call for Abstract will be sent out 12/10
  - Yang
    - Send out invitations in Jan.
    - Send acceptance letter, keep rejected abstracts and allow resubmission
- 5. 9:30-9:45: The 2024 ICSPAH Conference – All existing awards and a new award for Excellent Presentation Award etc.**
- Weidong
    - Weidong will chair Award Committee
      - Focus on existing award
      - Add outstanding abstract awards
    - Work with Meiyuan and Lan for a practical plan
- 6. 9:45-10:20: The 2024 ICSPAH Conference – Account(s)**
- James:
    - US funds and membership fees saved to US account; China funds and registration fees may be saved to NNU contracted account
    - James will discuss with NNU about details for setting an account
    - May revise bylaws to promote ICSPAH conference in China; if so, send proposed changes to all members before March
- 7. 10:20-10:30: The IJPAH**
- Weiyun:
    - Bo Shen will take over the IJPAH Chief-in-Editor position
    - Complete editing abstracts for publication in the JIPAH by 12/10
- 8. Abstract Writing**
- Provide sample abstracts through emails and on ICSPAH website
  - Notify members via WeChat
  - Jiling, Yang, and Xiaoxia will plan for a lecture
- 9. Other**
- Meiyuan will work on setting WeChat official account as service account, or will choose a regular subscriber account
  - Jiling, Yan, and Xiaoxia decided to hold a symposium about preparation and application for US graduate schools; categories and responsibilities identified; will work on details
- 10. Meeting adjourned at 11:07 PM ET.**