



# MINUTES

## International Chinese Society for Physical Activities and Health

Friday, November 17, 2023 (8:30–10:33 PM ET)

**In Attendance:** Weiyun Chen, James Zhang, Weidong Li, Jiling Liu, Xiaoxia Zhang, Yang Bai, Meiyuan Chen; Shaoyong Yu, Lan Zheng, & Zhonghui He

### 1. EC members and China Division Chairs

- 1) Brief self-introduction
- 2) Weiyun briefly introduced the conference sessions
- 3) Division chair shared each Division's strategic plans for promoting the abstract submission and participants, contributing to conference sessions such as Symposium, and Dean's Forum, hosting the delegation from US scholars and Deans after the conference in your school or other schools in your province, and financial supports for the conferences:
  - a) Zheng- Domestic conferences have their own characteristics; format of presentation varies; multiple themes across various fields; invited guests bring in accompanies; invite established scholars to increase the scope and influence of the conference. Offer awards to participants. Branches coordinating the conference/symposium/invited presentations can be counted toward annual performance evaluation. Will work with other branches to create an execution plan.
  - b) Yu- Advantage: international conference; graduate students may constitute the majority of attendees; ways to increase participation: (1) adjust fees; (2) inviting keynote speakers; and (3) hybrid format. Branches should recommend all graduate students to participate. Coordinate with the immediate administration for continued support.
  - c) He- Live conference can use JSSPORTS. Call for abstracts posted. Can help contact Fujiang Normal University. A few ways to promote the conference: use awards as incentive; sufficient abstracts, invited scholars, publication of accepted abstracts, etc.
  - d) Zhang- Branch leaders may have their own symposium.
  - e) Chen- Invite Zheng to document branches' plan and send to the EC for review.

### 2. October Minutes Approval – Approved.



### 3. The 2024 ICSPAHA Annual Conference

- 1) Weiyun
  - a) Update the keynote speakers and Dean's Forum
    - Keynote: Pam (airfare in question), Paul; Liu Ji, Xiaozan Wang, Mingxiao Bao, Bingshu Zhong
    - Dean's: Paul, UM dean interested; Zan Gao, Xihe Zhu
  - b) Discuss invited potential keynote speakers and invited persons for the Dean's Forum.
    - Wait for Zheng to recommend
  - c) Other: Provide airfare for six keynote speakers with ceiling amount; no financial support for deans; NNU can pay airfare to save transaction fees
- 2) Jiling
  - a) Abstract online submission: 42 in total
- 3) James
  - a) Promotion of the conference abstract submission
    - Deadline extended to 3/15; extension letter sent 12/1
    - Two weeks for review
- 4) James
  - a) Update the monthly scholar lectures
    - Skip December session; Jan-Apr go as planned
- 5) Yang
  - a) Report the notary and the gift card to Dr. Gao
    - \$200 to Gao in total incl. fees and gift card
    - Notarized copy sent to BSU
- 6) Weiyun
  - a) Update the journal Chief-in-Editor application
    - Bo Shen applied, will be interviewed 12/1 by committee: James, Jiling, Weidong, Yuanlong, Yong, and Weiyun
  - b) The 2023 conference abstracts selections
    - Xiaoxia will provide a list of presentations



- Screening for further editing

#### **4. Other**

- 1) Branches to assemble scholarship/award committees
- 2) Ask branch leaders as presiders

#### **5. Meeting adjourned at 10:33 PM ET.**