



MINUTES

International Chinese Society for Physical Activities and Health

Friday, October 7, 2022 (8:30-9:50 PM ET)

In Attendance: Weidong Li, Bo Shen, Chen Weiyun, Jiling Liu, Yang Bai, Xiaoxia Zhang,
Meiyuan Chen

1. Meeting minutes

- Everyone agreed on September meeting minutes
- Recommendations
 - o record the key points (agreements) using bullet points
 - o members may add information after reviewing minutes as needed
- upload meeting minutes as whole to website (Meiyuan)

2. 2023 annual conference call for abstract

- Everyone agreed with the conference theme
- Deadline format: keep using the US Pacific Ocean time
- Submit two copies of abstract: 1 blind copy and 1 copy with author information
- Attach a structured abstract as template (Dr. Chen will add one)
- The abstract template has received agreement with Dr. Yuanlong Liu
- The fee for conference registration:
 - o members fees: as it is.
 - o non-member fees:
 - For teachers: changed from 300 USD to 100 USD (membership 50+50 conference)
- Add a note: if become lifetime member (300 USD), no need to pay registration fee
- For students: registration fee 40 USD

Dr. Chen will send updated call for abstract for confirmation soon

3. Monthly lecture reports

- Recognize Meiyuan's contribution to work on seminar documents.
- Dr. Chen and Meiyuan standardized the routine and documents of seminar
- The call for abstract will use the same template as seminar



4. Bank accounts and links report

- Dr. Bai will keep asking bank for possibility of ICSPAH official bank account
- The saving account is considered only when safety of ICSPAH is assured (Dr. Bai and Dr. Li will follow up).
- We will use individual accounts at this point (Dr. Zhang and Dr. Bai's accounts)

5. Membership

- 3 new student members (from seminar)
- Two branches (Hunan and Xi'an) reached out to add members; but the payment is still pending due to account

6. Newsletter

- Prepare for December Newsletter
- Information sources:
 - o Encourage Executive Council members to share;
 - o Dr. Liu will send notice occasionally;
 - o Introduce branches in China and ask them to share their achievements.

7. Bylaw revision

- The journal's committee will be listed under Executive Council

8. Conference abstract submission to journal

- Concerns: some abstracts are not qualified for journal publication
- Solution:
 - o Use structured template and clear guidance in the call for abstract;
 - o add a notice in call for abstracts: all accepted abstracts will receive a certificate, and only quality abstracts will be published in journal.

9. Meeting adjourned at 9:50 PM ET.