

# MINUTES

### International Chinese Society for Physical Activities and Health

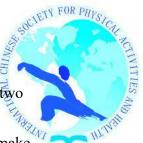
## Friday, September 1, 2023 (8:30–9:53 PM ET)

In Attendance: Weiyun Chen, James Zhang, Weidong Li, Jiling Liu, Xiaoxia Zhang, Yang Bai, Meiyuan Chen

1. Last Minutes Approval – Approved.

### 2. The 2024 ICSPAH Annual Conference

- 1) Weiyun
  - a) Update the EC composition of the conference
    - Based on last discussion, ICSPAH EC (IEC) members will be all on Conference EC (CEC)
    - BSU suggested adding their president and secretary into CEC
    - Weidong will discuss with NSU Dean if necessary to add their president to CEC
    - Weiyun, James, and Weidong draft and send an official invitation letter to NSU Dean for recognizing his collaborative effort, soliciting more recommendations
    - James: mark the unfinalized CEC list "tentative"
  - b) Update the progress of the conference preparation
    - Discussed with and sent required official documents (past conference information, tax reports, etc.) to BSU
    - BSU is drafting confirmation and invitation letters
- 2) James
  - a) Update the Organizing Committee (OC) composition of the conference
    - Weidong confirms with Dean Shi if their vice president works with CEC
    - Dr. Ho will invite overseas Chinese scholars
    - James recommends adding Yang and Meiyuan to OC; Meiyuan can work on the website, involve more students, and connect with ECNU
    - New conference dates: 6/5-6/8/24



- Proposed deadline for submission: 12/15; may extend one or two weeks
- Weidong and Weiyu: add AI, VR, and digital related topics, make further edits to the topic list
- Notification of acceptance date: 3/1/24
- b) Update the conference organization
- c) All discuss related issues
  - Specify: only selected English abstracts may be published
  - Abstracts in Chinese are acceptable but will not be published in IJPAH
- d) Present the latest version of Call for Abstracts
- e) Discuss Call for Abstracts: all logistical issues (e.g., timeline, sessions, membership fee revisit)
  - Abstract review: Leave one week to respond less than one month
  - Symposium packaged and emailed to James
  - May switch presentation type if initial type not accepted
  - Round-table optional to be added
  - Registration: regular: 1680 Student: 480; final version must approved by BSU
- 3) Jiling
  - a) Present the online abstract submission system
  - b) All discuss related issues (e.g., sessions, and sending submitted abstracts for reviewing, and review results)
- 4) Weidong and James
  - a) Update the supporting host NNU: Dean Shi will sponsor at least ¥80,000; willing to waive registration fees if 2025 conference held in Nanjing
- 5) James
  - a) The monthly scholar lectures
    - Except one (Lili Ji), all scholars provided a lecture title
    - All schedule done
    - May add one more if necessary



- Weiyun: Make a weekly announcement about lectures via Wechat and email
- 6) Weiyun and Yang
  - a) Update the ICSPAH notary
    - Step 3: bank and county notarization completed, sent to mayor office, DC ambassador next
- 7) Weiyun
  - a) Discuss the plan for sending selected 2023 annual conference abstracts to the IJPAH
  - b) Others related to the IJPAH
    - Yuanlong Liu planned to resign on 12/31
    - More discussions next month about publishing 2023 abstracts
    - Discuss (with Yong) about call for chief editor

#### 3. Other

- 1) Weiyun will generate a structure of Conference Committee
- 2) Weidong will talk to NNU ASAP
- **4.** Meeting adjourned at 9:53 PM ET.