



MINUTES

International Chinese Society for Physical Activities and Health

Friday, September 1, 2023 (8:30–9:53 PM ET)

In Attendance: Weiyun Chen, James Zhang, Weidong Li, Jiling Liu, Xiaoxia Zhang, Yang Bai, Meiyuan Chen

1. Last Minutes Approval – Approved.

2. The 2024 ICSPAH Annual Conference

1) Weiyun

a) Update the EC composition of the conference

- Based on last discussion, ICSPAH EC (IEC) members will be all on Conference EC (CEC)
- BSU suggested adding their president and secretary into CEC
- Weidong will discuss with NSU Dean if necessary to add their president to CEC
- Weiyun, James, and Weidong draft and send an official invitation letter to NSU Dean for recognizing his collaborative effort, soliciting more recommendations
- James: mark the unfinalized CEC list “tentative”

b) Update the progress of the conference preparation

- Discussed with and sent required official documents (past conference information, tax reports, etc.) to BSU
- BSU is drafting confirmation and invitation letters

2) James

a) Update the Organizing Committee (OC) composition of the conference

- Weidong confirms with Dean Shi if their vice president works with CEC
- Dr. Ho will invite overseas Chinese scholars
- James recommends adding Yang and Meiyuan to OC; Meiyuan can work on the website, involve more students, and connect with ECNU
- New conference dates: 6/5-6/8/24



- Proposed deadline for submission: 12/15; may extend one or two weeks
 - Weidong and Weiyu: add AI, VR, and digital related topics, make further edits to the topic list
 - Notification of acceptance date: 3/1/24
- b) Update the conference organization
- c) All discuss related issues
- Specify: only selected English abstracts may be published
 - Abstracts in Chinese are acceptable but will not be published in IJPAH
- d) Present the latest version of Call for Abstracts
- e) Discuss Call for Abstracts: all logistical issues (e.g., timeline, sessions, membership fee revisit)
- Abstract review: Leave one week to respond less than one month
 - Symposium packaged and emailed to James
 - May switch presentation type if initial type not accepted
 - Round-table optional to be added
 - Registration: regular: 1680 Student: 480; final version must approved by BSU
- 3) Jiling
- a) Present the online abstract submission system
 - b) All discuss related issues (e.g., sessions, and sending submitted abstracts for reviewing, and review results)
- 4) Weidong and James
- a) Update the supporting host NNU: Dean Shi will sponsor at least ¥80,000; willing to waive registration fees if 2025 conference held in Nanjing
- 5) James
- a) The monthly scholar lectures
 - Except one (Lili Ji), all scholars provided a lecture title
 - All schedule done
 - May add one more if necessary



- Weiyun: Make a weekly announcement about lectures via WeChat and email
- 6) Weiyun and Yang
- a) Update the ICSPA notary
 - Step 3: bank and county notarization completed, sent to mayor office, DC ambassador next
- 7) Weiyun
- a) Discuss the plan for sending selected 2023 annual conference abstracts to the IJPAH
 - b) Others related to the IJPAH
 - Yuanlong Liu planned to resign on 12/31
 - More discussions next month about publishing 2023 abstracts
 - Discuss (with Yong) about call for chief editor
- 3. Other**
- 1) Weiyun will generate a structure of Conference Committee
 - 2) Weidong will talk to NNU ASAP
- 4. Meeting adjourned at 9:53 PM ET.**